



Governance and Policy Lead Job Advert

Salary Range:	Grade 10, Point 36 - Point 42 (£40,578 - £46,662)
Hours:	37 hours per week, 52 weeks contract with annual leave entitlement (no of days dependant on length of service) This role involves evening and flexible working. We will consider job share roles or term-time requirements
Location:	Central Trust Office and all academies
Responsible to:	Deputy Chief Executive Officer
Responsible for:	Governance Professional

The Directors of Exceed Learning Partnership are looking to appoint an enthusiastic, forward thinking and dynamic individual to join our trust in the new post of Governance and Policy Lead. The successful candidate will be responsible for the Governance Professional and work with the Board of Directors, Local Governing Boards, Executive Leadership Team, Central Team and the academies senior leadership teams to design, implement and support the highest quality governance across the Trust.

The role will ensure that all layers of Exceeds governance arrangements operate as a coherent whole. This strategic position is responsible for ensuring that the Trust and all the academies are compliant with regulatory requirements, whilst consolidating local arrangements that provide robust challenge and support for academies.

The post holder will be the lead in the Trust for ensuring high standards of governance including the smooth and efficient administration of the Directors Board and its Committees, as well as advising the Chair of the board on governance process and practice.

The post holder will oversee compliance with regulatory and legislative requirements, ensure the Board's decisions are acted upon and at all times they are in accordance with the Memorandum and Articles of Association, and continue to provide public benefit.

At academy level, the post holder will be proactive and creative in identifying where governance is working well but also where interventions may be required. They will build strong relationships with Principals, Chairs and National Leaders of Governance, ensuring governance at each Academy is fully 'Ofsted-ready'. As the Trust's Governance and Policy Lead, the post holder will design and rollout a professional governor-training programme, and lead on governor recruitment and retention, with a licence to be innovative in attracting high calibre volunteer.

The post holder will need to provide leadership as well as operational management; they will be innovative and creative in developing system-leading governance across the trust, whilst also ensuring statutory and regulatory requirements continue to be met. In addition to this, they will be an expert on the theory and approach to governance with the ability to implement and safeguard high standards of challenge and support;

The ideal candidate will have:

- A record of outstanding and inspirational strategic leadership
- A strong background in Governance and Policy development
- The drive and commitment to improvement



The Governance and Policy Lead will work closely with:

- CEO and Deputy CEO
- Governance Professional
- Trust Central Team
- Academy Principals and leaders
- Directors and Local Governing Bodies
- Local Authority, Department for Education and other educational partners

The Trust will offer:

- A dynamic, driven and supportive team of colleagues across the Trust
- A comprehensive programme of professional learning opportunities
- A commitment to providing the very best possible opportunities for the pupils and people within our Trust.

Prior to applying:

If you are unclear about any aspect of the application process or you would like any additional information about Exceed Learning Partnership or the role, then please contact:

Mr A Hibbitt: coo@exceedlearningpartnership.com

Application is by application form and must be sent: pa@exceedlearningpartnership.com

Appointment Process

Closing Date for Applications:

Wednesday 2nd November 2022 (midday)

Shortlisting for Candidates:

Monday 7th November 2022

Interview Date for Candidates:

Friday 18th November 2022

Should you decide to apply, please confirm your availability for these dates when submitting your application.

References will only be taken up for shortlisted candidates who will be notified beforehand. Please contact each of your named referees to inform them that, if you are shortlisted, we will request a reference prior to the interview.

Please note that providing false information as part of your application may lead to a withdrawal of any conditional offer of employment, or disciplinary procedures potentially leading to dismissal without notice if you have already

Exceed Learning Partnership is committed to safeguarding and promoting the welfare of children; the successful applicant will be required to undertake a Disclosure and Barring Service (DBS) check.

If you have not heard from us within three days of the short-listing date, then unfortunately on this occasion your application has been unsuccessful, however please do not be discouraged from applying for future posts with us. Thank you for your interest in Exceed Learning Partnership.